



July 16, 2018

## **Independent Auditor's Report**

**To the Board of Directors of  
Bermuda Community Foundation**

We have audited the accompanying financial statements of Bermuda Community Foundation, which comprise the statement of financial position as at June 30, 2017 and the statement of operations and changes in fund balances and statement of cash flows for the year then ended, and the related notes, which comprise a summary of significant accounting policies and other explanatory information.

### **Management's responsibility for the financial statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Accounting Standards for Not-For-Profit Organizations in Bermuda and Canada and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in Bermuda and Canada. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



**Opinion**

In our opinion, the financial statements present fairly, in all material respects, the financial position of Bermuda Community Foundation as at June 30, 2017 and the results of its operations and its cash flows for the year then ended in accordance with Accounting Standards for Not-For-Profit Organizations in Bermuda and Canada.

*PricewaterhouseCoopers Ltd.*

**Chartered Professional Accountants**

*Reference: Independent Auditor's Report on the Financial Statements of Bermuda Community Foundation as at June 30, 2017 and for the year then ended*

# **Bermuda Community Foundation**

Financial Statements  
**June 30, 2017**



**July 16, 2018**

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Bermuda Community Foundation**

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**Opinion**

In our opinion, the financial statements present fairly, in all material respects, the financial position of Bermuda Community Foundation as at June 30, 2017 and the results of its operations and its cash flows for the year then ended in accordance with Accounting Standards for Not-For-Profit Organizations in Bermuda and Canada.

**Chartered Professional Accountants**

*Reference: Independent Auditor's Report on the Financial Statements of Bermuda Community Foundation as at June 30, 2017 and for the year then ended*

# Bermuda Community Foundation

## Statement of Financial Position

### As at June 30, 2017

	Endowment Funds			Operating and Programme Funds				2016 Total
	Central	Donor- Advised	Field of Interest / Agency	Central	Donor- Advised	Field of Interest/ Agency	2017 Total	
	\$	\$	\$	\$	\$	\$	\$	
<b>Current assets</b>								
Cash and cash equivalents	7,736	1,571	3,864	2,243,301	603,900	117,279	2,977,651	3,325,728
Prepaid expenses	-	-	-	5,345	-	-	5,345	1,450
Receivables	10,000	902	-	-	-	1,475	12,377	672,377
	17,736	2,473	3,864	2,248,646	603,900	118,754	2,995,373	3,999,555
<b>Investments</b>								
Equity investments (note 5)	1,968,768	-	-	-	-	-	1,968,768	1,604,768
Investment funds held for trading (note 4)	2,346,497	420,604	271,580	12,568	-	10,205	3,061,454	2,647,179
<b>Capital assets (note 6)</b>	-	-	-	46,367	-	-	46,367	70,175
<b>Total assets</b>	4,333,001	423,077	275,444	2,307,581	603,900	128,959	8,071,962	8,321,677
<b>Current liabilities</b>								
Accounts payable and accrued liabilities	-	100	-	31,075	1,873	-	33,048	34,251
Grants payable	6,000	400	3,697	35,000	332,498	16,505	394,100	10,000
	6,000	500	3,697	66,075	334,371	16,505	427,148	44,251
<b>Non-current liabilities</b>								
Deferred contributions (note 10)	-	-	-	2,177,227	269,529	100,774	2,547,530	3,238,621
<b>Total liabilities</b>	6,000	500	3,697	2,243,302	603,900	117,279	2,974,678	3,282,621
<b>Fund balances</b>								
Restricted (note 9)	4,327,001	422,577	271,747	64,279	-	11,680	5,097,284	5,038,805
Unrestricted	-	-	-	-	-	-	-	-
	4,327,001	422,577	271,747	64,279	-	11,680	5,097,284	5,038,805
<b>Total liabilities and equity</b>	4,333,001	423,077	275,444	2,307,581	603,900	128,959	8,071,962	8,321,677

The accompanying notes are an integral part of these financial statements.

**Bermuda Community Foundation**  
Statement of Operations and Changes in Fund Balances  
For the year ended June 30, 2017

	Endowment Funds			Operating and Programme Funds			2016 Total	2017 Total	2016 Total
	Central	Donor- Advised	Field of Interest / Agency	Central	Donor- Advised	Field of Interest / Agency			
<b>Income</b>									
Gifts and contributions income	364,675	43,212	5,000	243,576	667,306	189,270	1,513,039	1,926,604	
Administration fee income	-	-	-	30,458	670	-	31,128	18,405	
Net investment gain and interest income	318,942	53,492	36,172	117,200	-	205	526,011	170,670	
<b>Total income</b>	683,617	96,704	41,172	391,234	667,976	189,475	2,070,178	2,115,679	
<b>Expenditure</b>									
Operating expenses	(504)	(5,592)	(3,564)	(497,396)	(183,696)	(43,353)	(734,105)	(622,633)	
	(504)	(5,592)	(3,564)	(497,396)	(183,696)	(43,353)	(734,105)	(622,633)	
<b>Excess of revenue over expenses before grants and contributions</b>	683,113	91,112	37,608	(106,162)	484,280	146,122	1,336,073	1,493,046	
<b>Grants and distributions</b>	(92,478)	(3,311)	(9,511)	(178,250)	(1,702,218)	(170,673)	(2,156,641)	(1,550,314)	
<b>Excess/(shortfall) of revenue over expenses after grants and distributions</b>	590,635	87,801	28,097	(284,412)	(1,217,938)	(24,751)	(820,568)	(57,268)	
<b>Fund balance – Beginning of year</b>	3,736,366	334,775	242,400	717,849	-	7,415	5,038,805	4,265,929	
<b>Interfund transfers</b>	39,678	248	(1,250)	(64,268)	85,002	(59,410)	-	-	
<b>Contributed principal</b>	(39,678)	(247)	2,500	(304,890)	1,132,936	88,426	879,047	830,144	
<b>Fund balance – End of year</b>	4,327,001	422,577	271,747	64,279	-	11,680	5,097,284	5,038,805	

The accompanying notes are an integral part of these financial statements.

# Bermuda Community Foundation

## Statement of Cash Flows

For the year ended June 30, 2017

	2017 \$	2016 \$
<b>Cash (used in) provided by operating activities</b>		
<b>Operations</b>		
Excess/(shortfall) of revenue over expenses	(820,568)	(57,268)
Items not affecting cash		
Amortization	23,808	23,818
Equity investments – Contribution of shares	(364,000)	(55,289)
Changes in non-cash operating working capital		
Prepaid expenses	(3,895)	-
Receivables	660,000	(651,475)
Accounts payable and accrued liabilities	(1,203)	8,167
Deferred contributions	(691,091)	257,908
Grants payable	384,100	(95,900)
<b>Net cash (used in) provided by operating activities</b>	<b>(812,849)</b>	<b>(570,039)</b>
<b>Investing activities</b>		
Investment funds held for trading	(414,275)	(83,179)
<b>Net cash (used in) investing activities</b>	<b>(414,275)</b>	<b>(83,179)</b>
<b>Financing activity</b>		
Endowment and Operating and Programme contributions	879,047	830,144
<b>Net cash provided by financing activities</b>	<b>879,047</b>	<b>830,144</b>
<b>(Decrease) increase in cash and cash equivalents</b>	<b>(348,077)</b>	<b>176,926</b>
<b>Cash and cash equivalents, beginning of year</b>	<b>3,325,728</b>	<b>3,148,802</b>
<b>Cash and cash equivalents, end of year</b>	<b>2,977,651</b>	<b>3,325,728</b>

The accompanying notes are an integral part of these financial statements.



# Bermuda Community Foundation

Notes to Financial Statements

June 30, 2017

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## 1. *Purpose of the organization*

Established in early 2013 as a company limited by guarantee with charitable and philanthropic objects, the Bermuda Community Foundation (BCF or "the Foundation") is a registered Bermuda charity (#948). Its purpose is to act as a grant-making organisation made up of funds that have been established by individuals, families and businesses to:

- Facilitate grants from donors with a connection to Bermuda, to non-profits, causes and public institutions, from arts and education to health and community services that serve the Island's residents
- Pool, steward and deploy donations from a variety of donors
- Establish a permanent asset base for public benefit, in the form of an endowment

The Foundation creates a vehicle for a permanent, pooled charitable endowment that generates and supports charitable giving in the long term. It provides donors with a simple, convenient and flexible way to make an impact for social good: to improve the lives of locals in need and to support groups serving Bermuda's community interests — now and forever.

The Foundation serves three major constituencies: its donors, and by extension, an emerging philanthropic community, the charitable sector and the community-at-large.

Donors are the Foundation's primary clients – the Foundation manages charitable and philanthropic gifts and giving programmes for donors and donor-entities. BCF enables corporations, private individuals and families to establish customized charitable funds without the burden of tax liabilities or administrative tasks such as setting up private foundations, or trusts or distributing grants. It works directly with donors to understand their philanthropic vision and create funds to support causes that are most important to them. For these donors, the Foundation, like other community foundations, offers a one-stop shop for contributing to a community they care about.

Corporate giving committees and their employees may also give through the Foundation to: 1) facilitate a grant making process and manage grant programmes; 2) establish corporate funds for specific fields of interest; 3) contribute to the foundation via employee-matched gift schemes.

Funds from the different donors are aggregated, invested and managed to achieve greater returns for Bermuda's civic sector. In the longer term, income is derived from fees assessed on the funds for their management and from investment returns on the BCF- specific portion of the central endowment. A portion of that income is distributed to bona fide charities and community organisations according to donors' suggestions, areas of interest or through competitive grants made by the Foundation itself. Donors are also invited to make contributions to the BCF central operating and endowment funds that allow BCF to administer donor funds, build the organisation and encourage other potential donors to set up a fund.

Non-profit organisations are the primary beneficiaries. For communities, the Foundation ensures informed, strategic, and sustained support for the third sector. For smaller non-profits, new or emerging charities and community groups, it offers potential extra funding support from one place and for larger non-profits, an opportunity to develop a passive income source by establishing their own endowment that is professionally managed.

To fulfill its mission to create an enduring funding source forever dedicated to the good of the Island, BCF directs its efforts and dollars into long-term solutions focused on priority issues for the community.

# Bermuda Community Foundation

Notes to Financial Statements

June 30, 2017

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## 2. *Significant accounting policies*

The financial statements of the Foundation have been prepared in accordance with Accounting Standards for Not-For-Profit Organizations in Bermuda and Canada using the restricted fund method of recording contributions. The following summary of significant accounting policies is set forth to facilitate the understanding of these financial statements:

### (a) **Fund accounting**

In order to ensure observance of the limitations and restrictions placed on the use of resources available to the Foundation, the accounts of the Foundation are maintained in accordance with the principles of fund accounting. Accordingly, resources are classified for accounting and reporting purposes into funds. At present, the Foundation does not hold any Unrestricted Contributions. All contributions to the Foundation are maintained in accordance with either the objectives specified by the donors or with directives issued by the Board of Directors (the "Board"). Certain inter-fund transfers may be necessary to ensure the appropriate allocation of assets and liabilities to the respective funds. Transfers between the funds are recorded in the Statement of Changes of Fund Balances.

For financial reporting purposes, the contributions have been classified into the following funds:

#### i) **Endowment funds**

According to the terms of deed of gift, normal endowment funds are resources contributed to the Foundation, which must be maintained permanently by the Foundation. These funds are reported in the Statement of Financial Position as a direct increase in Net Assets. The Foundation distinguishes between endowment funds specifically directed towards the operating expenses of the Foundation and/or directives decided by the Foundation, "Central" and all other directives "Donor-Advised". The Foundation also distinguishes between a special type of endowment fund, which is termed "Agency" endowment funds. Agency endowment funds are permanent or long-term investments made by a charity, which the Foundation invests in the market and manage on behalf of the charity. These special type of endowment funds are reported separately from the other endowment funds in the Statement of Financial Position. Distributions of income are made from the earnings, without touching the original contribution or principal. The charity has essentially invested its own funds in setting up a charitable endowment. Earnings from the Agency fund are distributed as grants to the charity annually; supporting its programs and services in the long term.

Income earned by normal endowment contributions may be used by the Foundation either for a purpose specified by the donor or by the Board.

The Board exercises discretionary control over the investment of these assets through external investment fund managers. Income earned on the endowment resources, as well as any investment gains or losses, is reported in the Statement of Operations. Any income earned is either retained in the endowment fund or granted in the year.

#### ii) **Operating and Programme Funds**

These are contributions which are received by the Foundation with a specific condition or restriction imposed by the donor.

The Foundation distinguishes between restricted funds specifically directed towards the operating expenses of the Foundation and or directives decided by the Foundation as "Central" and all other donor-advised directives as "Donor Advised".

# Bermuda Community Foundation

## Notes to Financial Statements

June 30, 2017

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(b) **Revenue recognition**

The Foundation follows the deferral method of accounting for contributions. Under the deferral method, revenue is recognized when expenses directly related to the revenue are incurred.

Restricted contributions, under the deferral method, are recognized as revenue in the period in which the related expenses are incurred. Contributions for expenses not yet incurred are, therefore, deferred to a later date and recorded in the Statement of Financial Position in the line item "Deferred contributions". Contributions for capital are recognized over the same period that the assets are charged to expenses. Donations of land and other assets that will not be amortized at any time are never recorded as revenue. They are instead recorded as a direct increase in net assets, similar to an endowment contribution.

Investment income earned on restricted funds is recognized as revenue of the applicable restricted fund in accordance with the terms of the restricted contribution.

(c) **Financial instruments**

The Foundation's financial instruments consist of cash and cash equivalents, short-term and long-term investments, and accounts payable and accrued liabilities.

i) **Cash and cash equivalents**

At June 30, 2017, the Foundation held cash and cash equivalents of \$2,977,651 (2016: \$3,325,728). The cash and cash equivalents are held with banks with are rated A to BBB based on Standard & Poor's credit ratings.

ii) **Investments**

Investments include equity investments and shares invested in other investment vehicles. Investments are held in segregated accounts and in pooled funds. These investments are recorded at their fair value at each measurement/valuation date.

Financial assets purchased and sold, where the contract requires the asset to be delivered within an established time frame, are recognized on a trade date basis. Transaction costs are expensed as incurred.

The financial assets and financial liabilities of the Foundation are classified and measured as follows:

<b>Assets/liabilities</b>	<b>Measurement</b>
Cash and cash equivalents	Fair value
Investments	Fair value
Prepaid assets	Amortized cost
Accounts payable and accrued liabilities	Amortized cost

Financial assets, carried at amortised cost, are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Foundation determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Foundation expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

# Bermuda Community Foundation

Notes to Financial Statements

June 30, 2017

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The Foundation does not enter into any derivative financial instrument arrangements for hedging or speculative purposes.

(d) **Fair Value – definition and hierarchy**

The Foundation determines fair value based on assumptions that market participants would use in pricing an asset or liability in the principal or most advantageous market. When considering market participant assumptions in fair value measurements, the following fair value hierarchy distinguishes between observable and unobservable inputs, which are categorized in one of the following levels:

- Level 1 – Unadjusted quoted prices in active markets for identical assets or liabilities that the Foundation is able to access.
- Level 2 – Inputs, other than quoted prices included in Level 1 that are observable either directly or indirectly. These inputs may include: (a) quoted prices for similar assets in active markets; (b) quoted prices for identical or similar assets in markets that are not active; (c) inputs other than quoted prices that are observable for the asset; or (d) inputs derived principally from or corroborated by observable market data by correlation or other means.
- Level 3 – Inputs that are unobservable and significant to the entire fair value measurement.

Private investment companies measured using net asset value as a practical expedient are not categorized within the fair value hierarchy.

The availability of valuation techniques and observable inputs can vary from investment to investment and are affected by a wide variety of factors, including the type of investment, whether the investment is new and not yet established in the marketplace, the liquidity of markets, and other characteristics particular to the transaction. To the extent that valuation is based on models or inputs that are less observable or unobservable in the market, determining fair value requires more judgment. Because of the inherent uncertainty of valuation, those estimated values may be materially higher or lower than the values that would have been used had a ready market for the investments existed. Accordingly, the degree of judgment exercised by the Foundation in determining fair value is greatest for investments categorized in Level 3.

In some circumstances, the inputs used to measure fair value might be categorized within different levels of the fair value hierarchy. In those instances, the fair value measurement is categorized in its entirety in the fair value hierarchy based on the lowest level input that is significant to the fair value measurement.

(e) **Fair value – valuation techniques and inputs**

The Foundation values private investment companies using the net asset values provided by the underlying private investment companies as a practical expedient. The Foundation applies the practical expedient to its private investment companies on an investment-by-investment basis, and consistently with the Foundations' entire position in a particular investment, unless it is probable that the Foundation will sell a portion of an investment at an amount different from the net asset value of the investment.

Private investment companies are classified in Level 2 or 3 of the fair value hierarchy. In determining the level, the Foundation considers the length of time until the investment is redeemable, including notice and lock-up periods or any other restriction on the disposition of the investment. The Foundation also considers the nature of the portfolios of the underlying private investment companies and their ability to liquidate their underlying investments. If the Foundation can redeem its investment at the reported net asset valuation as of the measurement date, or in the near term, the investment is generally included in Level 2 of the fair value hierarchy.

# Bermuda Community Foundation

Notes to Financial Statements

June 30, 2017

If the Foundation does not know when it can redeem the investment or it cannot redeem its investment in the near term, the investment is included in Level 3 of the fair value hierarchy. In addition, investments that are not valued using the practical expedient are included in Level 3 in the fair value hierarchy.

(f) **Capital assets**

The Foundation expenses all capital assets expenditure below a threshold of \$3,000 each, as they are considered to be fully amortized within the year of purchase. All other capital assets are capitalized in the year acquired and are amortized on a straight line basis over the assets' estimated useful life as follows:

<b>Assets</b>	<b>Rate</b>
Computer equipment and software	5 years straight-line

Capital assets are capitalized in the year acquired and are amortized from the month of acquisition on a straight-line basis. Computer software is amortized only when it is complete and available for use. For any contributed capital assets, cost is considered to be fair value at the date of contribution. When a capital asset no longer contributes to the Foundation's ability to provide services, its carrying amount is written down to its residual value.

(g) **Grants and commitments**

Grants are recorded when authorized for payment by the Board. At June 30, 2017, there were a number of grants which had been approved by the Board but not yet paid.

(h) **Contributed services**

Volunteers with technical or professional expertise contribute a substantial number of hours each year to assist the Foundation in carrying out its activities. Due to the difficulty in determining the fair value of volunteers at the Foundation, their contributions are not recognized in the financial statements. However, business and corporations that contribute in-kind gifts and/or services which have a determinable fair value are recognized in the financial statements.

(i) **Use of estimates**

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the dates of the financial statements and the reported amounts of revenue and expenses during the year. Actual results could differ from those estimates. Significant estimates and assumptions include carrying amounts of accounts receivable, estimated useful lives of capital assets and accrued liabilities.

### 3. *Fair value measurements*

The Foundation's assets and liabilities recorded at fair value have been categorized based on a fair value hierarchy as described in the Foundation's significant accounting policies in note 2.

The following table presents information about the Foundation's assets measured at fair value as of June 30, 2017:

	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>	<b>Total</b>
Equity Investments	-	1,968,768	-	1,968,768
Investment funds held for trading	-	3,061,454	-	3,061,454

# Bermuda Community Foundation

Notes to Financial Statements

June 30, 2017

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## Valuation Process

The valuations of private investment companies are supported by information received from the investee funds such as monthly net asset values, investor reports, and audited financial statements, when available. If it is probable that the Foundation will sell an investment at an amount different from the net asset valuation or in other situations where the practical expedient is not available, or when the Foundation believes alternative valuation techniques are more appropriate, the Foundation may consider other factors, including subscription and redemption rights, expected discounted cash flows, transactions in the secondary market, bids received from potential buyers, and overall market conditions in determining fair value.

## 4. *Investment funds held for trading*

As of June 30, 2017, the Foundation was invested in private investment funds. Each of these investments has certain restrictions with respect to rights of withdrawal by the Foundation as specified in the respective agreements. Generally, the Foundation is required to provide notice of its intent to withdraw after the investment has been maintained for a certain period of time. The management agreements of the private investment funds provide for compensation to the managers in the form of fees ranging from 0.55% to 1.5%, an average, equivalent value of 1% of which is recorded in the financial statements as a gift-in-kind.

The Foundation's investments are exposed to changing market conditions. The Foundation manages the market risk associated with these changing conditions by establishing and monitoring asset allocation strategies and by diversifying investments within the various asset classes. Investment managers operate within a mandate that establishes the investment approach, investment restrictions and the performance measurement applicable to that mandate.

Details of significant terms and conditions and exposures to interest rate and credit risks on investments are disclosed in Note 13.

## 5. *Equity investment*

In 2014, 2015, 2016 and 2017, as a part of the BCF Endowment received from The Atlantic Philanthropies, 5,823 shares in the Sterling House building were transferred to the Foundation. These shares were independently valued in March 2014 at \$338.13 per share representing a total market value of \$1,968,768 (2016: \$1,604,768). As at June 30, 2017, this represented 30% (2016: 25%) of ownership of the Sterling House building.

The Foundation expects to receive the following shares in Sterling House building in the future:

Financial year	Number of shares
2018	2,177

The 2018 shares were subsequently received on October 16, 2017.

# Bermuda Community Foundation

Notes to Financial Statements

June 30, 2017

## 6. *Capital assets*

Description	Cost \$	Accumulated amortization \$	2017 Net book value \$
Computer equipment and software	118,850	(72,483)	46,367

## 7. *Grants payable*

Grants with conditions that have not yet been met are not included in grants payable until all conditions have been satisfied.

Grants payable are recorded at their carrying value as the fair value is non-determinable due to the nature and timing of grant payments and the lack of comparable benchmark.

## 8. *Operating expenses*

These costs represent the programme and development support costs of running the Foundation. These operational expenses include the costs of administering grant programmes. All services provided to the Foundation in the form of gifts are recorded at fair value as both an "operating expense" and "contribution and gift income".

	2017	2016
Compensation	295,675	289,568
Programme Activities	220,253	145,861
Training & Professional Development	8,273	11,183
General and Administration	90,410	31,384
Consultants', Professionals' & Outside Contractors' Fees	39,302	65,316
Information Management & Technology	62,400	61,792
Visibility & Communications	3,180	2,898
Facilities	14,612	14,631
	734,105	622,633

# Bermuda Community Foundation

Notes to Financial Statements

June 30, 2017

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## 9. *Restricted fund balances*

Endowment funds are recognized directly in equity. This relates to capital funds which are not expendable.

### ***Endowment Funds - Central***

Grants to the Central Endowment are restricted to the following purposes and activities: infrastructure set-up, investor and donor cultivation, board and staff orientation and training, staffing, software purchases, website development, professional consultancy fees, development and completion of strategic planning documents and policies needed to support and execute the plan, including meetings with steering committees, development of collateral materials to support the public roll-out and early donor development stage for BCF; development of supporting documents to guide the Board's governance and stewardship of BCF; work resulting in the development of technology platforms to facilitate philanthropy, use online donation and grant making capabilities, and increase the availability of social issue information.

### ***Endowment Funds - Donor-Advised***

Donors consult with the Foundation and advise periodically regarding the distributions from these funds.

### ***Endowment Funds - Field of Interest / Agency***

Field of Interest / Agency funds are established when a charity or non-profit creates a fund to support its own operations and programs or when a donor establishes a fund to support work in a specific field of interest. Grants from Field of Interest Funds are made on the basis of the Foundation's spending policy to organisations that are doing the best work in the interest area identified by the original donor. In the case of Agency Funds, the foundation invests the contributions but agrees to transfer back to the agency parts or all of these assets and investment.

## 10. *Deferred contributions*

All Operating and Programme Funds are in the form of restricted contributions. All future expenses under restricted contributions are deferred and recognized as revenue in the same period the expenses are recognized. Funding received in the form of expendable capital, to finance the operations of the Foundation, is classified under "Central" and all other contributions are classified under "Donor advised".

### **Operating and Program Funds – Central**

As at June 30, 2017, Operating and Programme Funds – Central had a deferred contribution balance of \$2,177,227 (2016: \$1,711,861). The donors to the BCF Operating and Programme Funds – Central are listed below:

- Atlantic Philanthropies Fund (The)
- Bloomberg Philanthropies
- Bridge Charitable Trust
- Core Operating Regrant c/o Fiscal Agent
- Hemera Foundation
- RenaissanceRe
- Scott Foundation c/o Friends of BCF
- XL Foundation



# Bermuda Community Foundation

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## Operating and Program Funds – Donor-Advised

As at June 30, 2017, Operating and Programme Funds – Donor Advised had a deferred contribution balance of \$269,529 (2016: \$1,476,969). The donors to the BCF Operating and Programme Funds – Donor-Advised are summarized below:

- Atlantic Philanthropies (The) Employee Designated Fund
- Atlantic Philanthropies Fund (The)
- Bermuda Donor Forum Fund
- Bridge Charitable Trust Charitable Fund
- Buechner Society of Bermuda Fund for Family Literacy and Literature
- CVZ Designated Gifts Fund
- Hemera Foundation Fund
- RenaissanceRe Charitable Fund
- TalkWell.Org

## Operating and Program Funds – Field of Interest\*\* / Agency

As at June 30, 2017, Operating and Programme Funds – Field of Interest had a deferred contribution balance of \$96,949 (2016: \$49,791). The donors to the BCF Operating and Programme Funds – Field of Interest or Agency are summarized below:

- America's Cup Endeavour Community Sailing Fund (Legacy)
- A Piece of the Rock Fund
- Aspen Bermuda Fund\*\*
- BCF Capacity Building in Sport\*\*
- BCF Donor Communication Programs\*\*
- BCF Fiscal Sponsorship / Friends of BCF Fiscal Sponsorship
- BCF Gender Project Fund\*\*
- BCF Leader Study Tour\*\*
- BCF Technology Leader Study Tour Fund\*\*
- BCF Vital Signs Fund\*\*
- BCF Social Impact Measurement Fund\*\*
- BCF Social Policy Programme Fund\*\*
- Bermuda Civil Society IT Platforms / Projects\*\*
- Bermuda Environmental and Sustainability Task Force Campaign
- Bermuda Principles Foundation Fund (formerly the Bermuda Principals Legacy Program Fund)
- Early Childhood Development Project and Research Fund\*\*
- Key Capacity Building Fund (made possible by Atlantic Philanthropies via re-grant)\*\*
- La Leche League Bermuda Agency Fund
- National Dance Foundation Bermuda Archive Fund
- National Dance Foundation Programme Fund
- Red Bull Youth America's Cup Bermuda
- Stand with Congo Campaign – Hamilton Rotary Club
- TedX Bermuda
- The Oxford University Bermuda Race & Resistance Conference Fund

\*\* The BCF Board has discretion over these funds

# Bermuda Community Foundation

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## 11. *Guarantees*

In the normal course of business, the Foundation enters into agreements that meet the definition of a guarantee.

Indemnity has been provided to all directors and officers of the Foundation for various items including, but not limited to, all costs to settle suits or actions due to association with the Foundation, subject to certain restrictions. The Foundation has purchased directors' and officers' liability insurance to mitigate the cost of any potential future suits or actions. Further, in the normal course of business, the Foundation has entered into agreements that include indemnities in favour of third parties, such as purchase and sale agreements, confidentiality agreements, engagement letters with advisors and consultants, outsourcing agreements, leasing contracts, information technology agreements and service agreements. Historically, the Foundation has not incurred any costs as a result of any such suits, actions or agreements. The maximum amount of any potential future payment cannot be reasonably estimated and no amount has been recorded in the financial statements.

## 12. *Related parties*

The following board members of BCF established or have an interest in the following donor funds at BCF. The total funds donated from related parties during 2017 was \$28,000 (2016: \$15,850) and all donations are arm's length transactions.

<b>Board member</b>	<b>Fund</b>
Peter Durhager	The Durhager Family Fund
Brian O'Hara	The O'Hara Family Fund
Brian O'Hara	National Dance Foundation Funds
Myra Virgil	The Quig Family Fund
Amanda Outerbridge	The Joan Darling Memorial Fund
Nikkita Scott	The Williams Legacy Fund

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# Bermuda Community Foundation

Notes to Financial Statements

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## 13. *Financial instruments and risk management*

The financial instruments held by the Foundation are exposed to a variety of financial risks. The Foundation seeks to minimize the potential adverse effects of these risks by regularly monitoring the position of investments, market events and the diversifying of the investment portfolio within the constraints of the Foundation's investment policies. There has been no change to the risk exposure from the prior year.

Significant risks that are relevant to the Foundation are as follows:

(a) **Credit risk**

Credit risk is the risk that one party to a financial instrument will fail to discharge an obligation and cause the other party to incur a financial loss. The Foundation's investments in fixed income securities are in pooled funds. Cash is held in creditworthy financial institutions.

(b) **Liquidity risk**

Liquidity risk is the risk that the Foundation will be unable to fulfill its obligations on a timely basis or at a reasonable cost. The Foundation manages its liquidity risk by maintaining short-term investments which have short-term maturities and are readily convertible to known amounts of cash. The Foundation also prepares budget and cash forecasts to ensure it has sufficient funds to fulfill its obligations.

(c) **Market risk**

Market risk is the risk that changes in market prices, as a result of changes in foreign exchange rates, interest rates and equity prices, will affect the Foundation's income or the value of its holdings of financial instruments. The objective of market risk management is to manage and control market risk exposures within acceptable parameters, while maximizing the return.

(d) **Currency risk**

The Foundation may make investments in foreign securities, which are exposed to currency risk due to fluctuations in foreign exchange rates. The objective of the Foundation's investment policy is to control currency risk by maintaining a geographically diversified portfolio.

(e) **Interest rate risk**

Interest rate risk relates to the risk that changes in interest rates will affect the fair value or future cash flows of financial instruments held by the Foundation. The value of fixed income securities will generally rise if interest rates fall and fall if interest rates rise. The short-term interest-bearing investments held by the Foundation have a limited exposure to interest rate risk due to their short-term maturity. The Foundation has formal policies and procedures that establish target asset mix, minimum credit ratings and varying terms of the securities held.

(f) **Other price risk**

The Foundation invests its various funds according to an Investment Policy Statement approved by the Board of Directors. The Investment Policy Statement applies to all investments held in the Endowment Fund and Operating and Programme Fund and it includes restrictions regarding the minimum and maximum amount of equities, fixed income, and alternative investments. The diversification across various asset classes is designed to decrease the volatility of portfolio returns.

# **Bermuda Community Foundation**

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## **14. Capital management**

As a not-for-profit entity, the Foundation's operations are reliant on revenues generated annually. A portion of the accumulated fund balances is retained as working capital which may be required from time to time due to timing delays in receiving to primary funding. The remaining surplus is available for the use of the Foundation at the discretion of the Board.

The Foundation can make distributions up to 4% of the original contributed capital for the trust fund as determined subject to the Board's approval. During the year ended 2017, under this facility, the Board did not approve distributions of capital from the endowment (2016: \$Nil).

## **15. Registered Charity**

During the period of its operations, the Bermuda Community Foundation properly maintained its charitable status and was not in default of its obligations set out by the Charities Act 2014, the Charities Regulations 2014 or the Charities (Anti-Money Laundering, Anti-Terrorist Financing and Reporting) Regulation 2014. During the 2017 financial year, the Bermuda Community Foundation's renewal application for charitable status was pending. The Foundation received confirmation of its charitable status renewal in the 2018 financial year.